

# MINUTES OF THE ALEXANDRA PARK AND PALACE BOARD MEETING HELD ON THURSDAY, 29 SEPTEMBER 2022 AT 7.30PM-8.30PM

**Councillors:** Ibrahim (chair), Collett (vice-chair), and Stennett.

**Co-optees/ Non-Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)) (Co-Optee), Duncan Neill (Muswell Hill and Fortis Green Association) (Co-Optee), Val Paley (Palace View Residents' Association) (Co-Optee), and Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee)

**Quorum:** three councillors

## 1. FILMING AT MEETINGS

The meeting was not filmed.

## 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor da Costa, Councillor Mahbub and Councillor Elliott.

## 3. URGENT BUSINESS

There were no items of urgent business.

## 4. DECLARATIONS OF INTERESTS

There were no declarations of interest.

## 5. QUESTIONS, DEPUTATIONS OR PETITIONS

There were no questions, deputations, or petitions.

## 6. MINUTES

The chair made a motion to change the order of business so that agenda items 9, 10, 11, 12, 14, 15, 18, 19, and 22 be taken after item 6. This was seconded by the vice-chair and agreed by the board.

## RESOLVED

- a. To confirm and sign the minutes of the board meeting held on 19 July 2022 as a correct record;
- b. To note the amended Register of Trustees' Interests; and
- c. To note the Advisory & Consultative Committee minutes.

- d. To take agenda items 9, 10, 11, 12, 14, 15, 18, 19, and 22 after agenda item 6, so they became agenda items 7-15.

## **7. FABRIC MAINTENANCE PLAN ANNUAL REPORT**

The CEO outlined the report which summarised the annual review of the Fabric Maintenance Plan.

### **RESOLVED**

- a. To note progress made in 2021/22 despite the challenges of the limited budget, increasing number of severe weather events placing additional pressure on the assets; and
- b. To approve adjustments to priorities as listed in the report.

## **8. CO-OPTED TRUSTEES REPORT**

In response to a comment regarding the similar wording of the advert for a youth trustee and a non-voting co-opted member, the CEO agreed that it was important to differentiate tone. This was to ensure that language used was inclusive and applicable to candidates that met the youth trustee criteria.

### **RESOLVED**

- a. To approve the recruitment framework for two co-opted Youth Trustees, attached at Appendices 1 & 2;
- b. To consider and approve the proposals and recruitment framework (attached at Appendices 3 & 4) of an independent co-opted lead trustee board member for fundraising; and
- c. To delegate authority to the Chief Executive to obtain Full Council approval to increase the number of co-optees on the Alexandra Palace and Park Board, from three to six, to enable two youth trustees and an independent lead trustee for fundraising to be recruited.

## **9. SIGNAGE AND WAYFINDING FRAMEWORK**

In response a question regarding the announcement on the bus service that ran through Alexandra Park and Palace, the CEO agreed that it would be sensible to seek to expand the announcement on the service. The suggested announcement would include the theatre, so that those attending theatre were aware when to get off the service. The CEO would liaise with officers to achieve this.

### **RESOLVED**

To approve the proposed framework for signage and wayfinding, subject to any comments from the Advisory and Consultative Committees.

**10. PLANNING UPDATE**

**RESOLVED**

To note the update and approve the recommendation to apply to extend the use of the outdoor pagoda.

**11. ALEXANDRA PARK CLUB**

In response to board member questions the CEO gave the following answers:

- The CEO welcomed that the addition of the Alexandra Park Club, particularly as they had a fantastic youth programme; and
- The CEO did not know the specifics around the club's approach to school engagement. It was suggested that the club be invited to the next Joint Consultative Committee/ Advisory Committee meeting to answer this and similar questions.

**RESOLVED**

To approve the Alexandra Park Club's proposal to install a new three lane cricket batting and bowling net facility, subject to any comments from the Advisory and Consultative Committees.

**12. POLICY REVIEW**

**RESOLVED**

- a. To approve the updated Complaints Policy attached at Appendix 1; and
- b. To approve the new Equality, Diversity and Inclusion Policy attached at Appendix 2.

**13. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED**

That the press and public be excluded for the consideration of agenda items 13-15 as they contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**14. EXEMPT MINUTES**

To confirm the exempt minutes of the board meeting held on 19 July 2022 as an accurate record of the proceedings.

**15. EXEMPT 2022 PAY REVIEW**

**RESOLVED**

To approve the recommendations, subject to approval by the APTL Board or directors.

**16. EXEMPT THE GROVE REPORT**

**RESOLVED**

- a. To approve the recommendations.
- b. To readmit the press and public for items 17-20.

**17. FEEDBACK FROM THE ADVISORY & CONSULTATIVE COMMITTEES**

The most recent meeting, scheduled for 8 September, did not go ahead due to the death of Queen Elizabeth II. The members would be given an opportunity to discuss the reports at the next meeting on 17 November.

**18. CEO'S REPORT**

CEO outlined the report which provided a general update including Creative Learning and Park activity, external lighting upgrades and planning, advertising and listed building proposals considered by the Committees at the last meeting. The report also provided an event summary following the July 2022 outdoor programme.

**RESOLVED**

To note the general update.

**19. HUMAN RESOURCES REPORT**

The CEO presented the report which provided an update on the current HR Activity for the trust.

**RESOLVED**

To note the report including Equality, Diversity and Inclusion (EDI) data provided.

**20. NEW ITEMS OF URGENT BUSINESS**

To consider any items of urgent business brought forward at item 3.

**21. EXEMPT AUDIT FINDINGS REPORT**

**RESOLVED**

To note the exempt information.

**22. EXEMPT DRAFT TRUSTEES ANNUAL REPORT AND ACCOUNTS**

The item was noted.

**23. EXEMPT DELEGATED DECISIONS (PROCUREMENT)**

The CEO informed the board of the delegated decisions that had been taken.

**RESOLVED**

To note the decision taken by the CEO under delegated authority.

**24. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

There were no exempt items of urgent business.

**25. FUTURE MEETINGS**

Tuesday, 13 December 2022

Monday, 20 March 2023

All meetings to commence at 7.30pm unless otherwise stated.

CHAIR: Councillor Emine Ibrahim

Signed by Chair .....

Date .....

This page is intentionally left blank